



TITAGARH RAIL SYSTEMS LIMITED
(formerly Titagarh Wagons Limited)

CIN: L27320WB1997PLC084819

Registered Office: Poddar Point, 10th Floor, 113 Park Street, Kolkata 700016, India

Corporate Office: Titagarh Towers, 756, Anandapur, E.M. Bypass, Kolkata-700107

Tel: 91 33 40190800; E-mail: investors@titagarh.in; Website: www.titagarh.in

28.03.2024

Dear Shareholder(s),

Sub: Furnishing of PAN, KYC and Nomination details and linking of PAN and Aadhaar by holders of physical shares/ securities as per SEBI directive

This is to bring to your notice that the Securities and Exchange Board of India vide Circular dated November 03, 2021 (subsequently amended by circulars dated December 14, 2021, March 16, 2023 and November 17, 2023) mandated that security holders (holding securities in physical form) are required to update the following details:

1. PAN
2. Contact details (postal address with PIN, Mobile Number and E-mail address)
3. Bank Account details (Bank name and branch, bank account number, MICR, IFSC Code)
4. Specimen Signature
5. Choice of Nomination (either opt-in or opt-out)

The share/security holder(s), whose folio(s) do not have all the above details updated, shall be eligible:

1. to lodge grievance or avail any service request from the Registrar and Share Transfer Agents ("RTA") of the Company, Maheshwari Datamatics Private Limited only after furnishing registered Email id, PAN, Choice of Nomination, Contact Details including Mobile Number, Bank Account Details and Specimen Signature.
2. to receive further payment, if any including dividend or interest in respect of such folios, **only through electronic mode** with effect from 1st April, 2024, **upon furnishing all the aforesaid details in entirety.**

Since the aforesaid details with respect to the shares held by you in the Company are not present in the database, we request you to furnish the same to us through Form ISR-1/ Form ISR-2/ Form SH-13 as applicable, along with the necessary attachments / documents as stated in the forms itself. A copy of the aforesaid forms can be downloaded from the website of our (RTA) at www.mdpl.in or the Company's website at www.titagarh.in under Investor Referencer tab. While filling up the form, please strike through the portion(s) which are not applicable to you.

Please note that the PAN to be furnished by you **should be linked with Aadhaar**. In case the same is not so linked, you are requested to do the same immediately. In the event such linkage is not done, then your PAN will be deemed to be invalid and consequently your folio will be treated in the same manner as applicable in case of folios for which no PAN has been furnished.

For appointing a nominee you are requested to furnish Form SH-13. In case you do not wish to nominate any person as nominee with respect to the physical shares held by you, then please furnish Form ISR -3 (declaration for opting out of nomination). In case you wish to cancel / change nomination at a later date with respect to the physical shares held by you, please furnish Form SH-14. A copy of the aforesaid

forms can be downloaded from the website of our RTA at www.mdpl.in or the Company's website at www.titagarh.in.

The aforesaid documents as stated above can be provided to us by any of the following modes:

1. Through "In person Verification" at the office of the RTA. In that case please bring the original documents along with the copy/copies thereof. The copy/copies will be retained by the RTA after proper verification with the original;
2. Through hard copies which are self-attested to be sent to the office of the Company's RTA;
3. Through electronic mode with e-signature at the following email address at: mdpldc@yahoo.com;

As per the SEBI directive, if share/ security holder updates the PAN, Choice of Nomination, Contact Details including Mobile Number, Bank Account Details and Specimen Signature after April 01, 2024, they would receive all the dividends/interest etc. declared during that period (from April 01, 2024 till date of updation) pertaining to the shares/securities held only after the said updation automatically. You are hence requested to take a note of the above and furnish the aforesaid documents immediately without any delay to the Company's RTA, at the following address:

Maheshwari Datamatics Pvt. Ltd.
Registrar & Share Transfer Agent
23 R.N. Mukherjee Road 5th Floor, Kolkata – 700001
E mail: mdpldc@yahoo.com;
Contact : 033-22482248, 2243-5029

In case you have already furnished the aforesaid documents, please ignore this communication.

Thanking you,

yours faithfully,

for **Titagarh Rail Systems Limited**

Sd/-

Dinesh Arya
Company Secretary & Chief Compliance Officer
(FCS 3665)